

**SAN MATEO COUNTY OFFICE OF EDUCATION
TEACHER, TRANSITION**

JOB SUMMARY

Under the direction of an assigned administrator, provide instruction to severely handicapped students; design and provide an educational program that addresses academic, social and emotional needs; instruct/train students through modeling behavior and adjust, individualize and adapt educational programs to help students become as independent as possible. The teacher will develop meaningful curriculum and provide instruction in the areas of self-care and basic living skills, vocational and social skills, and applied academics. Working closely with other specialists and classroom assistants, the teacher will coordinate and participate in community-based instruction, and post-secondary transition activities for the severely handicapped.

ESSENTIAL DUTIES:

Design and provide an educational program that addresses academic, social and emotional needs;

Instruct/train students through modeling behavior and adjust, individualize and adapt educational programs to help students become as independent as possible;

Develop meaningful curriculum and provide instruction in the areas of self-care and basic living skills, vocational and social skills and applied academics;

Provide and manage an optimal learning program for assigned students by setting appropriate academic and behavioral goals, using effective learning strategies to further student growth and development, evaluating progress based on stated performance criteria and modifying instruction as needed to maximize achievement;

and provide individualized instruction that addresses academic, physical, emotional and social needs;

Assess students using

Maintain strict student and parent confidentiality;
Stay current with issues, laws and regulations, educational trends, and other issues related to children with exceptional needs;
Develop and maintain accurate records in a timely manner;
Perform other related duties,